



CADD Center

3/2 B Nehru Nagar, Agra, India, Uttar Pradesh

+917825842584

TUTOR AT CADD CENTER

191020112002	AKASH KUMAR
191020114037	AMAR JEET
201023112005	PRADEEDP UPADHYAY
191020114008	YOGENDRA CHATURVEDI
191020114005	PRADEEP KUMAR
201023112007	PANKAJ KUMAR
191020112006	JAY KANT
191020112003	AMAN KUMAR
191020112014	RADHA KRISHNA

Subject: Offer Letter for Tutor Position at CADD Center

We are pleased to extend to you an offer of employment as a Tutor at CADD Center. We believe that your skills and experience will be an invaluable asset to our team. Below are the details of your offer:

Position: Tutor

Start Date: November 15, 2023

Location: AGRA

Compensation and Benefits:

- **Base Salary:** 25,000/Month payable in accordance with the company's standard payroll schedule.
- **Working Hours:** 6 hours per day. Your specific schedule will be discussed and confirmed with your direct supervisor.
- **Job Responsibilities:**
 - Conduct tutoring sessions for students in various subjects as assigned.
 - Develop and implement educational materials and lesson plans.
 - Provide feedback and support to students to enhance their learning experience.
 - Collaborate with other tutors and staff to maintain a supportive educational environment.

Conditions of Employment:

- This offer is contingent upon the successful completion of background checks and verification of references.
- Compliance with all CADD Center policies and procedures.
- Your performance will be reviewed periodically, and continued employment is based on satisfactory performance.

Sincerely,



R.K. YADAV
HR
CADD Center

We look forward to welcoming you to our team!

Best regards,

R.K. YADAV
HR
CADD Center